

# Proper officers and authorised officer appointments

1. An officer with line management responsibility for an officer listed in the list of proper officer and authorised officer appointment may exercise the power in the absence of the proper officer/authorised officer. The relevant post holders listed below have been appointed or confirmed as proper officers/authorised officers for the purposes of the adjacent legislative provisions.
2. Legislation in these tables includes any amendments, re-enactments and subordinate legislation. Legislation is listed in date order.

<b>PROPER OFFICER AND AUTHORISED OFFICER APPOINTMENTS</b>			
<b>Legislation/ Act</b>	<b>Section</b>	<b>Purpose of appointment</b>	<b>Proper officer/ authorised officer</b>
<b>Law of Property Act 1925</b>	S.146	To serve forfeiture notice on behalf of the council	Head of development and corporate landlord
	S.147	To serve and receive notices on behalf of the council on relief from forfeiture	Head of development and corporate landlord
<b>Landlord and Tenant Act 1927</b>	S.23	To serve and receive notice on behalf of the council	Head of housing and environment
<b>Public Health Act 1936 (as amended)</b>	S.45	Defective sanitary conveniences	Head of housing and environment
	S.50	Overflowing cesspools	Head of housing and environment
	S.79	To serve notice to require removal of noxious matter	Head of housing and environment

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<b>Legislation/ Act</b>	<b>Section</b>	<b>Purpose of appointment</b>	<b>Proper officer/ authorised officer</b>
	S.83	Service of any Notices for the taking of any other action for the cleansing of filthy or verminous premises.	Head of housing and environment
	S.84 and S.85(2)	To serve notice requiring remedial action where there are filthy and verminous premises, persons or articles	Head of housing and environment
	S.290 – S.191 and S.300	Works in default	Head of housing and environment
<b>National Assistance Act 1948 (as amended)</b>	S.47	Taking people in need of care and attention to a suitable place	Medical officer/community physician
<b>Prevention of Damage by Pests Act 1949</b>	S.2 – S.7	Control of rats and mice	Head of housing and environment
<b>National Assistance (Amendment) Act 1951</b>	S.1(1)	Certification of the need for a person in need of care and protection to be removed to suitable premises without delay	Medical officer/community physician
	S.1(3)	The person who may make application to court of summary jurisdiction or to a single justice to obtain an order authorising the removal of a person in need of care and protection	
<b>Landlord and Tenant Act 1954</b>	S.24 – S.28	To serve and receive notices on behalf of	Head of development and

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		the council on business tenancy renewals/terminations	corporate landlord
	S.66	To serve and receive notices on behalf of the council	Head of housing and environment
	S.40	To serve and receive notices on behalf of the council to request information from a tenant	Head of development and corporate landlord
<b>Milk and Dairies (General) Regulations 1959 (as amended)</b>	Reg.20	Milk treatment orders	Medical officer/community physician
<b>Public Health Act 1961</b>	S.17	Blocked drains	Head of housing and environment
	S.34	Accumulation of rubbish	Head of housing and environment
	S.36	Service of any Notices for the taking of any other action for the cleansing of filthy or verminous premises.	Head of housing and environment
	S.37	Controlling verminous things to include seizing articles	Head of housing and environment
<b>Local Government Act 1972</b>	S.13 (3)	Appointment as a parish trustee	Head of legal and democratic

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<b>Local Government Act 1972</b>	S.83 (1) to (4)	Witness and receipt of declaration of acceptance of office	Head of legal and democratic
	S.84 (1)	Receipt of notice of resignation of councillor	Head of legal and democratic
	S.88 (2) and schedule 12	Convening a meeting of Council to fill casual vacancy in the office of Chair	Head of legal and democratic
	S.89 (1) (b)	Filling of casual vacancy	Returning officer
	Local Elections (Parishes and Communities) rules 1986	Request for an election to fill a casual vacancy in respect of parish councils	Returning officer
	S.96 (1) and (2)	Receipt of notices and recordings of disclosures of interests	Head of legal and democratic
	S.99	Convening of meetings	Head of legal and democratic
	S.100 and schedule 12A	Access to information	Head of legal and democratic
	S.100 (except 100D)	Admission of public (including press) to meetings	Head of legal and democratic
	S.100D	Listing background papers for reports and making copies available for the public to look at	Head of legal and democratic
	S.215	To receive notices on behalf of the council relating to closed	Head of development and corporate

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		churchyards	landlord
<b>Local Government (Access to Information) Act 1985</b>	S.100D (1)A	Compilation of lists of background papers	Each head of service for their service area reports
	Section 100D (5)A	Identification of background papers	Each head of service for their service area reports
<b>Local Government Act 1972</b>	S.115 (2)	Receiving money due from officers	Chief finance (section 151) officer
	S.146(1)(a) and (b)	Declarations and certificates with regard to transfer of securities	Chief finance (section 151) officer
	S.151	Financial administration	Chief finance (section 151) officer
	S.173 - S178	Keeping of records of councillors' allowances	Head of legal and democratic
	S.191	To receive applications to undertake OS work under the Ordnance Survey Act, 1841	Head of planning
	S.204	Receipt of Licensing applications and make the appropriate representations in respect of the same	Head of housing and environment
	S.210	To exercise powers in respect of charities	Head of housing and environment

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	S.214(3) and Article 9 of the Local Authorities' Cemeteries Order 1974	To grant exclusive rights of burial and sign the necessary certificate.	Head of housing and environment
	S.223	Authorisation (appearance by persons other than solicitors in legal proceedings)	Head of legal and democratic
	S.225	Deposit of documents	Head of legal and democratic
	S.228	Inspection of documents	Head of legal and democratic
<b>Local Government Act 1972</b>	S.228(3)	Accounts for inspection by any member of the council	Chief finance (section 151) officer
	S.229(5)	Certification of photographic copies of documents	Head of legal and democratic
	S.234	Authentication of documents	Head of legal and democratic / senior lawyer
	S.236(9) and (10)	Sending of copies of byelaws to parish councils, parish meetings and county council	Head of legal and democratic
	S.238	Certification of byelaws	Head of legal and democratic
	S.248	Keeping a list of Freemen	Head of legal and democratic

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<b>Legislation/ Act</b>	<b>Section</b>	<b>Purpose of appointment</b>	<b>Proper officer/ authorised officer</b>
	S.251 and schedule 29	Exercise all functions of any enactment passed before or during the same session of Parliament as the passing of the LGA 1972	Head of legal and democratic
	S.270	Except in the case of financial powers or matters, to act as the proper officer in respect of any other statute where specific arrangements have not been made in the scheme	Head of legal and democratic
	Various Sections	Any requirement in relation to parish authorities specified in the Act (or other legislation).	Head of legal and democratic
<b>Local Government Act 1972</b>	Schedule 12 para 4 (2) (b)	Signing of summons to Council meeting	Head of legal and democratic
	Schedule 12 para 4 (3)	Receipt of notice regarding address to which summons to meeting is to be sent	Head of legal and democratic
	Schedule 14 Para 25	Certification of resolution passed under this paragraph	Head legal and democratic
	Schedule 16 Para 28	Deposit of lists of buildings of special architectural or historic interest	Head of planning

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	Schedule 16 S.191(2)	Applications under Section 1 of the Ordnance Survey Act 1841	Head of planning
		The purposes of issuing planning decision notices and for all building regulation purposes	Head of planning
	Schedule 16	Receipt of deposit lists of protected buildings	Head of planning
	Schedule 29	Adaptations, modifications and amendments of enactments.	Head of legal and democratic
	Part VA	Access to information	Head of legal and democratic
<b>Health and Safety at Work Act 1974</b>	S.19 – S.25 / 39	Appointment of and termination of appointment of Inspectors and various enforcement powers	Head of corporate services
<b>Local Government Act 1974</b>	S.30 (5)	To give notice that copies of a Local Commissioner's (Ombudsman) report are available	Chief executive
<b>Control of Pollution Act 1974</b>	S.60 – S.61	Construction site noise	Head of housing and environment
<b>Local Land Charges Act 1975</b>	S.9	To act as local registrar for the registration of local land charges and the issue of official search certificates	Head of legal and democratic



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<b>Local Government (Miscellaneous Provisions) Act 1976</b>	S.16	Requests to obtain particulars of persons interests in land	Heads of service
	S.41 (1)	To certify copy resolutions, orders, reports and minutes and copy instruments appointing officers to perform certain functions	Head of legal and democratic
<b>Local Authorities Cemeteries Order 1977 (as amended)</b>	Article 10	To sign exclusive rights of burial	Head of housing and environment
<b>Refuse Disposal (Amenity) Act 1978 (as amended)</b>	S.2A	Fixed penalty notice in respect of abandoned vehicles	Head of housing and environment
<b>Wildlife and Countryside Act 1981</b>	S.28 – S.29	To receive notices on behalf of the council relating to notification of proposed Sites of Special Scientific Interest	Head of Planning
	S.53	To receive notices on behalf of the council relating to Definitive Map Modification Orders to amend the alignment of public footpaths	Head of development and corporate landlord
<b>Local Government (Miscellaneous Provisions) Act 1982</b>	S.13 – S.17	Skin piercing	Head of housing and environment

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	S.27	Repair of drains, private sewers etc.	Head of housing and environment
	S.35	Blocked private sewers	Head of housing and environment
<b>Local Government (Miscellaneous Provisions) Act 1982</b>		Control of sex establishments	Head of housing and environment
<b>Representation of the People Act 1983</b>	S.28	Acting returning officer at Parliamentary Elections	Returning officer
	S.67(1)	Receipt of appointment of election agents	Returning officer
	S.67(6)	Publication of names and addresses of agents	Returning officer
	S67(7)(b)	Appropriate officer for local election purposes	Returning officer
	S.81(1)	Receipt of return of election expenses	Returning officer
	S.82(1)	Receipt of declaration of election expenses	Returning officer
	S.87A(2)	Delivery of copy of returns to Electoral Commission	Returning officer
	S89(3)	Copy and inspections of returns and declarations.	Returning officer

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	S.131	Providing accommodation for holding election count	Returning officer
<b>Building Act 1984</b>	S.59 – S.61	Authorisation of repair, reconstruction or alteration of drains	Head of planning
	S.64 – S.65	Replacement of sanitary conveniences	Head of planning
<b>Building Act 1984</b>	S.78	To act as “the surveyor” empowered to take and authorise emergency action in respect of damaged and dangerous buildings.	Head of planning
	S.84	Paved yards	Head of planning
	S.93	Authentication of documents	Head of planning
<b>County Courts Act 1984</b>	S.60(2)	Rights of audience in the County Court before district judge	Head of legal and democratic
<b>Public Health (Control of Disease) Act 1984</b>	S.11	Cases of notifiable disease and food poisoning to be reported	Medical officer/ community physician
	S.11	To receive certificates from medical practitioners concerning patients suffering from notifiable diseases and to take all other action necessary relating to those certificates	Head of housing and environment

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<b>Legislation/ Act</b>	<b>Section</b>	<b>Purpose of appointment</b>	<b>Proper officer/ authorised officer</b>
	S.18	Obtaining information from any occupier of premises concerning any person suffering from a notifiable disease or food poisoning	Head of housing and environment
	S.20	Stopping of work to prevent spread of disease	Medical officer/community physician
	S.21	Exclusion from school of child liable to convey notifiable disease	Medical officer/community physician
<b>Public Health (Control of Disease) Act 1984</b>	S.22	List of day pupils at school having case of notifiable disease	Medical officer/community physician
	S.23	Exclusion from places of entertainment	Medical officer/community physician
	S.24	Control of infected articles intended to be washed at laundry or wash houses	Head of housing and environment
	S.25	Library books	Head of housing and environment
	S.26	Infectious matter not to be placed in dustbins	Head of housing and environment
	S.29	To issue certificates in respect of houses or rooms to be let after being properly disinfected following a case of a notifiable disease	Medical officer/community physician

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	S.31	Certification by officer of need for disinfection of premises	Head of housing and environment
	S.32	Certification by officer of need to remove person from infected house	Head of housing and environment
	S.34	Duty of owner etc. of public conveyance	Head of housing and environment
	S.35	To obtain a Justice's Order requiring a person to be medically examined	Medical officer/community physician
<b>Public Health (Control of Disease) Act 1984</b>	S.36	Medical examination of group of persons believed to comprise carrier of notifiable disease	Medical officer/community physician
	S.37	To obtain a Justice's Order requiring a person with notifiable disease to be removed to hospital	Medical officer/community physician
	S.38	To obtain a Justice's Order requiring detention in hospital of a person with a notifiable disease	Medical officer/community physician
	S.39 – S.40	Getting a warrant to examine residents of a common lodging house	Medical officer/community physician

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	S.42	Closure of common lodging house on account of notifiable disease and certifying a common lodging house to be free from infection	Medical officer/community physician
	S.43	Certifying that the body of someone who dies in hospital from a notifiable disease must not be moved except taken to a mortuary or immediately buried or cremated	Medical officer/community physician
	S.48	Removal of body to mortuary or for immediate burial and certifying that it would be a health risk to keep a body in a building	Medical officer/community physician
	S.49 – S.51	Regulations concerning canal boats	Head of housing and environment
<b>Public Health (Control of Disease) Act 1984</b>	S.59	Authentication of documents relating to matters within his province	Medical officer/community physician
	S.61	Power of entry	Medical officer/community physician
<b>Food Act 1984</b>	S.8	Enforcement of provision relating to working conditions	Head of housing and environment

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	S.28	Service of notice to prevent spread of disease by ice-cream	Head of housing and environment
	S.31	Service of notice requiring food not to be used for human consumption where it appears to be infected	Head of housing and environment
<b>Housing Act 1985</b>	S.265	Demolition Order	Head of housing and environment
	S.289	Clearance Area Declaration	Head of housing and environment
	S.300	Determination to Purchase	Head of housing and environment
<b>Local Elections (Principal Area) Rules 1986</b>	All	All functions	Returning officer / electoral registration officer
<b>Local Elections (Parishes and Communities) Rules 1986</b>	rules 46, 47 and 48	Keeping documents after and election and making them available for the public to look at	Returning officer / electoral registration officer
<b>Landlord and Tenant Act 1987</b>	S.3	To serve notice on behalf of the council for a landlord to notify residential tenants when the landlord wishes to sell the freehold	Head of development and corporate landlord
	S.5	To serve notice on behalf of the council for a landlord to offer residential tenants first right of refusal when the landlord wishes to sell the freehold	Head of development and corporate landlord

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<b>Legislation/ Act</b>	<b>Section</b>	<b>Purpose of appointment</b>	<b>Proper officer/ authorised officer</b>
	S47 – S48	To serve notice on behalf of the council requiring the identity of the freeholder to be given to tenants	Head of development and corporate landlord
<b>Public Health (Infectious Diseases) Regulations 1988</b>	Reg.6	Special reporting of infectious diseases	Medical officer/community physician
<b>Public Health (Infectious Diseases) Regulations 1988</b>	Reg. 8	Statistical returns	Medical officer/community physician
	Reg.9	Prevention of spread of disease	Medical officer/community physician
	Reg.10	Immunisations and vaccination	Medical officer/community physician
	Reg.11	Measures against rats	Medical officer/community physician
	schedule 3	Typhus and relapsing fever	Medical officer/community physician
	schedule 4	Food poisoning and food borne infections	Medical officer/community physician
<b>Local Government and Finance Act 1988</b>	S.112 – S.115, S.115A	Responsible officer for the purposes of the financial administration of the council's affairs	Chief finance (section 151) officer



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	S.116	Responsibility for notifying the external auditor of arrangements for a meeting to consider a report from the chief finance officer under this Act	Head of paid service
<b>Local Government and Housing Act 1989</b>	S.2(4)	Maintenance and review of the council's List of Politically Restricted Posts	Head of paid service
	S.4	Functions as head of paid service.	Head of paid service
<b>Local Government and Housing Act 1989</b>	S.5	Functions of monitoring officer within the meaning of this section of the Act	Monitoring officer
	S.15 - 17	Allocating seats on committees	Head of legal and democratic
	S.18	Arrangements in respect of the scheme of members' allowances	Chief finance (section 151) officer / head of legal and democratic
	S.19	Arrangements in respect of the register of members' interests	Head of legal and democratic
	Part 7	Declaration of renewal areas	Head of housing and environment
<b>Environmental protection Act 1990 (as amended)</b>	S.6 – S.15	Prescribed processes	Head of housing and environment
	S.78	Contaminated land	Head of housing and environment

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	S.79 – S.82	Statutory nuisance	Head of housing and environment
	S.88	Fixed penalty notices for leaving litter	Head of housing and environment
	S.149 – S.150	Officer responsible for dealing with stray dogs in the area and maintaining a register of dogs seized	Head of housing and environment
<b>Food Safety Act 1990</b>	S.9	Seizure of food	Head of housing and environment
	S.29 – S.30	Sampling food	Head of housing and environment
	S.11, S37 –S.39	Improvement / prohibition notices	Head of housing and environment
<b>Food Safety Act 1990</b>	S.49(3)	To sign documents on behalf of the authority	Head of housing and environment
<b>Town and Country Planning Act 1990</b>	S.215	Waste land	Head of planning
<b>Planning (Listed Buildings and Conservation Areas) Act 1990</b>		To serve notices in relation to Listed Buildings and Conservation Areas	Head of Planning
<b>Local Government (Committees and Political Groups) Regulations 1990</b>	Regs.8, 9, 10, 13 and 14	Dealing with political balance on committees and nominations to political groups	Head of legal and democratic
<b>Water Industry Act 1991</b>	S.80 – S.83	Private water supply	Head of housing and environment

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<b>Clean Air Act 1993</b>	S.1 – S.2	Prohibition of dark smoke	Head of housing and environment
	S.51 and S.56	To exercise all functions conferred by these sections	Head of housing and environment
<b>Leasehold Reform, Housing and Urban Development Act 1993</b>	S.13	To receive notices on behalf of the council regarding an initial notice by tenants to exercise their collective enfranchisement	Head of development and corporate landlord
	S.21	To serve notice on behalf of the council regarding a landlord's counter notice to s13	Head of development and corporate landlord
	S.42	To receive notices on behalf of the council regarding the extension of long leases for residential	Head of development and corporate landlord
	S.45	To serve notice on behalf of the council regarding the landlord's response to S.42	Head of development and corporate landlord
	S.166	To serve notice on behalf of the council regarding the requirement for a landlord of residential premises (long leases) to serve notice on tenants requiring rent to be paid	Head of development and corporate landlord

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<b>Criminal Justice and Public Order Act 1994</b>	S.77 – S.80	Removal of unauthorised encampments	Head of housing and environment
<b>Environment Act 1995</b>	S.80	Local air quality management	Head of housing and environment
	S.84	Air quality management areas	Head of housing and environment
<b>Dogs (Fouling of Land) Act 1996</b>	S.4	To issue fixed penalty notices	Head of housing and environment
<b>Noise Act 1996 (as amended)</b>	S.8	Fixed penalty notices in respect of noise nuisance	Head of housing and environment
<b>Party Wall Act 1996</b>	S.10(8)	To act as the 'appointing officer' as required by of the Party Wall Act 1996	Head of planning
<b>Party Wall Act 1996</b>	S.10	To select a third surveyor, if required, during a neighbour dispute about building projects	Head of planning
<b>Local Government (Contracts) Act 1997</b>	S.3	Signing certificates in respect of certified contracts	Head of legal and democratic
	S.4	To maintain a register of certificates in respect of certified contracts to be open to public inspection	Head of legal and democratic
<b>Data Protection Act 2018 and UK General Data Protection Regulation (UK GDPR)</b>	All	Ensuring compliance with the statutory provisions and principles of the Act	Head of legal and democratic

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<b>Crime and Disorder Act 1998</b>	S.5	To work in partnership with the police and other responsible bodies to reduce crime	Head of housing and environment
	S.17	To consider crime and disorder implications of any decisions	Head of housing and environment
	S.115	Power to disclose information in the interest of community safety and other purposes of the Act	Head of housing and environment
<b>Local Government Act 2000</b>	S.34	Determine whether a petition is valid	Electoral registration officer
	S.99 and S.100	Regarding councillors' allowances and having regard to all relevant regulations, including The Local Authorities (Members' Allowances (England) Regulations 2003.	Head of legal and democratic
<b>Local Government Act 2000</b>	Various	Dealing with the holding of referendums	Returning officer / electoral registration officer
		All other responsibilities in the Act and any subordinate legislation	Head of legal and democratic

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<b>Local Government Act 2000: Section 22: The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012</b>		All proper officer responsibilities under these regulations, including: publishing forthcoming executive key decisions, exception notices, agendas, reports and related documents, excluding exempt/confidential information, and recording executive decisions.	Head of legal and democratic
<b>Freedom of Information Act 2000</b>	S.36	Application from exemption disclosure	Head of legal and democratic
<b>Regulation of Investigatory Powers Act 2000 (RIPA)</b>	S.27 – S.29	Designation of officer empowered to grant authorisations for the carrying out of directed surveillance and authorise the use of covert human intelligence sources under the Act	Heads of service
<b>Local Authorities (Referendums) (Petitions and Directions) Regulations 2000 (as amended)</b>	Reg. 4 and 5	Publishing the verification number of local government electors for the purpose of petitions under S.34 of the Local Government Act 2000	Electoral registration officer

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<b>Local Authorities (Referendums) (Petitions and Directions) Regulations 2000 (as amended)</b>	Reg.8 and all others	Amalgamation of petitions	Electoral registration officer
<b>Local Authorities (Standing Orders) (England) Regulations 2001</b>	schedule 1 Part II	Giving notice of appointments and dismissal of officers to the Cabinet in accordance with the Regulations	Head of corporate services
<b>Private Security Industry Authority Act 2001</b>		Enforcement of actions by licensed door supervisors	Head of housing and environment
<b>Criminal Justice and Police Act 2001</b>	S.19(2)	Power of closure where the sale of alcohol if not in accordance with any authorisation	Head of housing and environment
<b>The Representation of the People (England and Wales) (Amendment) Regulations 2002</b>	Reg.107	Decisions on whether or not any particular proposed use of the electoral register meets the legislative requirements	Electoral registration officer
<b>Money Laundering Regulations 2003</b>	Reg 7	Nominated officer to receive disclosures about suspected money laundering	Chief finance (section 151) officer

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<b>Anti-Social Behaviour Act 2003 (as amended)</b>	S.40	Immediate closure if there is a public nuisance caused by noise and closure is necessary to prevent it	Head of housing and environment
<b>Anti-Social Behaviour Act 2003 (as amended)</b>	S.43	To issue penalty notices for graffiti and flyposting	Head of housing and environment
<b>Accounts and Audit Regulations 2003</b>	All Regs	All responsibilities	Chief finance (section 151) officer or person nominated by him/her under Section 114 of the Local Government Finance Act 1988 where the chief finance officer is unable to act
<b>Commonhold and Leasehold Reform Act 2003</b>	S.20	To serve notice on behalf of the council regarding the consultation procedure for qualifying works – residential only	Head of development and corporate landlord
<b>Housing Act 2004</b>	S.239	Determining if a survey or examination is necessary	Head of housing and environment
	Part 1	Enforcement of Housing Standards	Head of housing and environment
	Part 2	Licensing of Houses in Multiple Occupation	Head of housing and environment



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<b>Legislation/ Act</b>	<b>Section</b>	<b>Purpose of appointment</b>	<b>Proper officer/ authorised officer</b>
	Part 3	Selective licensing of residential accommodation	Head of housing and environment
<b>Housing Act 2004</b>	Part 4	Additional controls in relation to residential accommodation	Head of housing and environment
	Part 6	Other provisions about housing	Head of housing and environment
	Part 7	Supplementary and final provisions	Head of housing and environment
<b>The Clean Neighbourhoods and Environment Act 2005</b>	Part 2	Nuisance parking	Head of housing and environment
	Part 3	Litter	Head of housing and environment
<b>The Clean Neighbourhoods and Environment Act 2005</b>	Part 4	Fly posting	Head of planning
	S.59	Dog control fixed penalty notices	Head of housing and environment
<b>Food Hygiene Regulations 2006</b>	Reg.6	Hygiene improvement notice	Head of housing and environment
	Reg.7	Hygiene prohibition orders	Head of housing and environment
	Reg.8	Hygiene emergency prohibition orders	Head of housing and environment
	Reg.9	Remedial action/detention notice	Head of housing and environment

<b>PROPER OFFICER AND AUTHORISED OFFICER APPOINTMENTS</b>			
<b>Legislation/ Act</b>	<b>Section</b>	<b>Purpose of appointment</b>	<b>Proper officer/ authorised officer</b>
	Reg.12	Food sampling	Head of housing and environment
	Reg.14	Powers of entry	Head of housing and environment
	Reg.17	Food premises registration	Head of housing and environment
<b>Smokefree (Premises and Enforcement) Regulations 2006</b>		Enforcing smokefree legislation in premises and vehicles	Head of housing and environment
<b>Criminal Justice and Police Act 2006</b>	S.14	Broader definition of S.17 of the Crime and Disorder Act 1998, to consider crime and disorder implications of any decisions, to include anti-social behaviour	Head of housing and environment
	S.22	To share depersonalised data	Head of housing and environment
<b>Localism Act 2011</b>	S29	Establishment and maintenance of the register of councillors' interests including co-opted members	Monitoring officer
<b>Localism Act 2011</b>	S33	To receive requests for dispensations under section 33 of the Act	Monitoring officer
<b>General Data Protection Regulations 2018</b>	All	To act as the council's data protection officer under the General Data Protection Regulations	Head of legal and democratic

The chief finance (section 151) officer shall act as the proper officer in respect of any other statute where specific arrangements for financial matters have not been made under this scheme.

The head of legal and democratic shall act as the proper officer for any other legislative provisions where specific arrangements have not been made under this scheme.